



THE MANAGEMENT OF VEHICLE OBSTRUCTIONS TO PRIVATE ACCESS

**APPLICATION FOR A NEW OR
REFRESHED WHITE 'ACCESS
HIGHLIGHT' LINE MARKING ON THE
PUBLIC HIGHWAY**



**PLEASE READ THE FOLLOWING
NECESSARY CRITERIA WHICH SHOULD BE MET IN
ORDER TO QUALIFY FOR THE MARKING OF A WHITE
'ACCESS HIGHLIGHT' LINE ON THE PUBLIC
HIGHWAY**

1. The applicant must be the registered owner or keeper of a vehicle which is kept permanently at the address of application.
2. The address of application must have a Kent County Council approved dropped vehicular crossing installed.
3. There must be a proven persistent obstructive parking problem of at least 3 months at the address of application. This issue must not be a transient issue.
4. Each individual application must be approved by the relevant traffic management division of the traffic police.
5. Please note that the application process for a white dog-bone marking is subject to a non-refundable administration fee of £115 which must be included when returning this form and supplementary information.
6. If your application is successful, the cost of introducing and maintaining a white 'access highlight' line marking on the highway is currently £150. This amount will include for the maintenance of the highway marking over a maintenance period of at least ten years. You will be invoiced for the full amount prior to any work being carried out.
7. At the conclusion of the ten year maintenance period it will be necessary for you to make a new application for the continuation of the access highlight marking. This will ensure the mark is still required and that it meets the necessary criteria. A maintenance fee will be applicable at this time to reflect the continued maintenance over a further 10 year period.

8. EXISTING ACCESS HIGHLIGHT MARKINGS

If you have an existing white access highlight marking, it will no longer receive continued maintenance from Kent Highway Services. It will be necessary for you to apply through the attached process for your line marking to be supported. This will ensure continuity of the required criteria and a standard maintenance procedure. Any existing marks that do not meet the necessary criteria will be left to fade naturally from the public highway.

- It is possible to make an application in joint names if you are requesting a mark to cover a shared access. However, the application must give a 'lead name'. This name will be the applicant who takes full responsibility for the application form and the payment of any charges.
- The following Application and Traffic Monitoring Record Form must be completed for a period of time of no less than 3 months in order to provide evidence of a persistent parking problem.
- When you are satisfied that you have made a record of a persistent parking problem, please forward all necessary information including any supplementary evidence (e.g. photographs) to:

Mrs. L. Day, Kent Parking Manager, Network Management, Kent Highway Services, First Floor, Invicta House, Maidstone, Kent ME14 1XX

Email: Lorna.day@kent.gov.uk

Telephone: 08458 247 800

- A cheque made payable to Kent County Council for a sum of £115 must be included with your application. This is an administration fee and is non-refundable.
- All information will be verified with your local Traffic Police prior to any further investigation taking place.
- NB: If your application is successful there will be a charge of £150 to introduce, maintain and refresh the white 'access highlight' line marking for a suitable maintenance period. This will include at least 2 no. refreshments of the marking on the public highway.

PLEASE INCLUDE A COPY OF YOUR VEHICLE REGISTRATION DOCUMENT. YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT SIGHT OF A COPY OF THIS DOCUMENT. PLEASE DO NOT INCLUDE THE ORIGINAL DOCUMENT.



APPLICATION AND TRAFFIC MONITORING RECORD FORM

APPLICANT NAME:.....

ADDRESS:.....

DATE	TIME	REG. NO. OF VEHICLE CAUSING ALLEGED OBSTRUCTION	POLICE INCIDENT NUMBER	FURTHER INFORMATION (E.G Photographic evidence, etc)

Please photocopy or print further copies as necessary

Form to be completed by applicant and returned to: Network Performance Team, Kent Highway Services, Invicta House, County Hall, Maidstone, Kent. ME14 1XX